



Accreditation Checklist for Reviewers

The Accreditation Review Board uses this document to evaluate each CEO Cancer Gold Standard application. It may be useful to you in determining whether your application satisfies each requirement of the Gold Standard.

Tobacco Use

1a. Establish and enforce tobacco-free worksite policies.

- Tobacco-free policy in place for all U.S.-based employees (including temporary workers, contractors and visitors), at all U.S. sites
- Indoors: Policy prohibits use of tobacco within all company facilities at all U.S. sites, whether facilities are owned, leased or shared
- Outdoors: Policy prohibits use of tobacco on company grounds/campus at all U.S. sites, whether grounds are owned, leased or shared
- Policy prohibits use of tobacco in all vehicles on company grounds and in company-owned vehicles regardless of their location
- Policy includes procedures for enforcement

1b. Ensure that health benefit plans include coverage at no cost for evidence-based tobacco treatments (counseling and medications).

- All health benefit plans include coverage for tobacco-cessation assistance for enrolled employees and their covered dependents:
 - Counseling
 - Prescription (Rx) medications
 - Over-the-Counter (OTC) medications
- Coverage is provided **at no cost** (i.e. no deductibles, no co-pays and no co-insurance apply)
- Coverage applies to **all** health benefit plans, whether self-insured or fully insured plans such as HMOs

Notes:

#1 it is not required that coverage be at 100% out-of-network under a Point of Service (POS) Plan, provided 100% coverage is available in-network, and

#2 the definition of a "health benefit plan" may be expanded to include reimbursement accounts or third party vendor arrangements whereby employees receive 100% reimbursement for all evidence-based tobacco-cessation treatments.

1c. Establish workplace-based tobacco-cessation initiatives.

- Workplace-based initiatives are in place, such as quit lines, smoking cessation seminars, onsite support groups, lunch 'n learns and other workplace-based programs.

Diet & Nutrition

2a. Sustain a culture that supports healthy food choices.

- Programs or initiatives in place that promote and encourage healthy food choices, to make it easier for employees to maintain healthy diets

2b. Provide access to nutrition/weight control programs.

- Nutrition and weight control programs are available, such as Weight Watchers, nutritional counseling, onsite dietician, nutrition guides distributed to employees, lunch 'n learns, classes, seminars, and web-based communications.

Physical Activity

3a. Sustain a culture that promotes physical activity.

- Programs or initiatives in place that promote and encourage physical activity, to make it easier for employees to be physically active

3b. Demonstrate commitment to eliminating barriers to active lifestyles.

- Programs or initiatives in place that demonstrate a concerted effort to eliminate barriers to employees having active lifestyles

Prevention, Screening & Early Detection

4a. Sustain a culture that promotes appropriate cancer-screening behaviors.

- Programs, initiatives and/or employee communication in place to advise employees of age-appropriate, recommended cancer-screenings and to promote a high level of participation in screenings

4b. Ensure that health benefit plans include cancer-screening provisions that adhere to the American Cancer Society (ACS) Guidelines or the US Preventive Services Task Force (USPSTF) Guidelines.

- All health benefit plans, including self-insured or fully insured plans such as HMOs, cover cancer screenings for enrolled employees and their covered dependents
- Response includes listing of which cancers are being screened for and which guidelines are being followed for each type of cancer
- Plans cover specific tests and cancer screenings as recommended by either the American Cancer Society (ACS) or the US Preventive Services Task Force (USPSTF), or some combination of the two. Specifically, at a minimum, the health benefit plans meet the following screening requirements:

- Breast Cancer*. Screening mammography, with or without clinical breast exam (CBE), every 1-2 years for women aged 40 and older
- Cervical Cancer*. Pap test, beginning within 3 years of onset of sexual activity or age 21 (whichever comes first), at least every 3 years for women
- Colorectal Cancer*. Fecal occult blood test (FOBT), every year for men and women aged 50 and older

4c. Offer health benefit plans that eliminate cost as a barrier to accessing preventive/screening tests and exams, including all vaccines approved by the FDA, and recommended by the CDC, for the prevention of cancer.

- All health benefits plans cover at least the minimum cancer screenings and FDA-approved cancer vaccines (i.e. Gardasil) either at no cost or at a cost-sharing level that does not present an impediment to being screened or obtaining an appropriate vaccination

Access to Quality Treatment & Clinical Trials

5a. Provide education and promotion of cancer clinical trials.

- Employees receive ongoing communication and education to raise awareness of cancer clinical trials

5b. Offer health benefit plans that eliminate cost as a barrier to accessing cancer clinical trials.

- All health benefit plans, including self-insured or fully insured plans such as HMOs, cover cancer clinical trials i.e. participation in a clinical trial is not listed as an exclusion in the health benefit plans
- All health benefit plans cover participation in a cancer clinical trial either at no cost or at a cost-sharing level that does not present a financial challenge to employees who elect to participate in a trial

5c. Ensure that health benefit plans provide access to cancer care at Commission on Cancer-approved facilities and/or NCI-approved cancer centers.

- All health benefit plans, including self-insured or fully insured plans such as HMOs, provide access to quality cancer treatment for enrolled employees and their covered dependents
- Plans provide access to cancer treatment at Commission on Cancer-approved facilities and/or cancer centers designated by the National Cancer Institute (NCI), i.e. access to treatment at Commission on Cancer-approved centers and/or NCI-designated centers is not an exclusion under the health benefit plans

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